

BURDISS

EMPLOYMENT APPLICATION

MORE THAN MAIL

APPLICANT INFORMATION

Full Name: _____ Date: _____
Last First Middle Initial

Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Phone : _____ Email: _____

Date Available: _____ Desired Salary: \$ _____

What position are you applying for?: _____

Are you a citizen of the United States? Yes No If no, are you authorized to work in the US? Yes No

Have you worked for this company? Yes No If yes, when? _____

Have you been convicted of a felony? Yes No If yes, explain: _____

APPLICANT EDUCATION

• High School: _____

Address: _____

From: _____ to _____ Did you graduate? Yes No Diploma: _____

• College: _____

Address: _____

From: _____ to _____ Did you graduate? Yes No Degree: _____

• Other: _____

Address: _____

From: _____ to _____ Did you graduate? Yes No Degree: _____

REFERENCES

Please list three professional references:

Full Name _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

Full Name _____ Relationship: _____

Company: _____ Phone: _____

Address: _____

PREVIOUS EMPLOYMENT

Company: _____ Phone: _____

Address: _____

Job Title: _____ Supervisor: _____

Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From _____ to _____ Reason for leaving: _____

May we contact your previous supervisor for a reference? Yes No

Company: _____ Phone: _____

Address: _____

Job Title: _____ Supervisor: _____

Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From _____ to _____ Reason for leaving: _____

May we contact your previous supervisor for a reference? Yes No

MILITARY SERVICE

Branch: _____ From _____ to _____

Rank at discharge: _____ Type of discharge: _____

If other than honorable, explain: _____

DISCLAIMER and SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____